

Item 1 Property Details

Premises Applied For:

Lease Term Date to be occupied

Other Applicant/s Names:

Item 2 Personal Details

Title

First Name

Surname

Date of Birth

Drivers Licence No.

State

Passport No

Country

Current Home No

Mobile No

Work No

Email

Item 3 Current Address

Current Address

Duration at Current Address

Rent Payable

Reason for Leaving

Landlord/Agency

Contact Number

Item 4 Previous Address

Previous Address

Duration at Previous Address

Rent Payable

Reason for Leaving

Was the bond refunded in full?

Landlord/Agency

Contact Number

Item 5 Self Employed (If Applicable)

Company Name

Company Address

Business Type

Accountant Name:

Contact Number:

Item 6 Employment Details

Employer Name

Employer Address

Occupation

Work Phone Number

Length of Employment

Net Income per week

Previous Employer

Work Phone Number

Length of Employment

Net Income per week

Item 7 Student Details (If Applicable)

Course Taken

Course Venue

Course Length

Student ID

Campus Contact

Campus Contact Number

Item 8 Pets (If Applicable)

Type

Type

Item 9 References

Business Reference

Contact Number

Relationship

Personal Referee

Contact Number

Relationship

Item 10 Emergency Contact

Emergency Contact

Contact No - Day

Contact No - Mobile

Relationship

Item 11 Additional Information

How did you find out about Red Realty?

Item 12 Payment Details

Property Rent p/week, \$	
Rent in Advance (2 weeks rent) (1 week rent if Reservation Fee Paid)	
Rental Bond (4 weeks rent if unfurnished) (6 weeks rent if furnished)	
Lease Preparation Fee	
Total	
Less: Reservation fee	
Balance Payable on Signing the Tenancy Lease Agreement (Bank Cheque or Money Order Only)	

Item 13 Reservation fee
 Reservation Fee (1 weeks rent)

 Reservation Period Days

The Landlord/Agent agrees:

- to not let the premises during the Reservation period.
- that the whole Reservation fee will be refunded if the Landlord decide not to enter into a Tenancy Agreement.
- to credit the Reservation fee paid towards rent for the premises, if a Tenancy Agreement is to be entered.
- that the whole Reservation fee will be refunded if repairs or other works, being a condition to entry, are not carried out.
- if Applicant withdraws his application, for any reason the Landlord/Agent may retain Reservation fee for the days the premises were reserved (on pro rata basis).

Item 14 Identification
 Applicants should identify themselves by producing **original** documents totalling 10 points:

	Points
Drivers Licence	4
Passport	3
Photo ID	3
Last Rental Receipts	3
Copy of Birth Certificate	1
References from Agents	1

Item 15 Declaration
 I,

- declare that:
the above details are true and correct
I am not bankrupt nor insolvent
I have inspected the premises
- authorise:
the Agent to cross check relevant details on my application (including Tenancy Databases).
- aware:
that Agent will use and disclose my personal information in order to:
 - communicate with the Landlord
 - prepare the Tenancy Agreement
 - allow tradesmen to carry out necessary repairs
 - lodge/claim to/from the Residential Bond Authority
- acknowledge that:
this application is subject to the approval
I will be required to pay the full balance specified.
in Item 12

and hereby offer to:

 rent premises specified in Item 1
 for period of to
 from to
 pay full balance specified in Item 12
 pay rent weekly/ fortnightly/monthly

 Applicant Name

 Applicant Signature

 Date Signed
Item 16 Office Use Only

Identification:

References:

 Landlord informed

Application Approved/Rejected

 Date